

General AAPA Board Responsibilities

1. Attend monthly AAPA meetings.
2. If possible, attend AAPA-sponsored events (New Parents Reception, Fashion Show, Barnes & Noble Book Fair and special speakers).
3. Promote AAPA fundraisers to parents.
4. Responsible for keeping an accurate account of expenses and submit vouchers, with receipts attached, to the Treasurer.
5. Keep a file of all materials pertinent to the position and bring a complete file to the May Board Meeting (to be turned over to the Vice President). Whenever possible, make a copy of all materials and notes so they can be attached to the Working File for the next year.
6. Suggest potential names to the Nominating Committee for their consideration for various AAPA Board Positions for the next year.